



Animal Control Officer Yellowstone County

Equal Opportunity Employer

*Yellowstone County encourages applications from diverse candidates
and candidates who support diversity.*

Posting Date: October 16, 2017

Hours: 40 hours per week*

**Schedule to be determined*

FLSA: Non-Exempt

Department: Sheriff's Office

Salary: \$17.06 per hour

Grade: E

Union Status: MPEA

Applications must be submitted by 5:00 p.m. on OCTOBER 27, 2017

FUNCTION:

Full-time uniformed civilian staff position, working with animals and investigating complaints. Performs duties of a quasi-law enforcement nature including enforcement of State animal laws, County codes and public service tasks related to the care, control, and licensing of animals within Yellowstone County's boundaries; does related work as required. Must be aware that position deals with fractious animals, possibility of working in adverse weather conditions, and may have to lift/drag/move up to 100 lbs.

MINIMUM QUALIFICATIONS:

- Graduation from high school or GED; **and**
- Two (2) years' experience working with animals in a field closely related to animal control; **or**
- Any equivalent combination of education and experience totaling two (2) years.
- Recruitment & selection processes will involve an oral interview, criminal background and driver's record checks;
- Post offer, pre-employment physical required.

CERTIFICATIONS:

- Valid driver's license issued by the State of Montana;
- Ability to obtain additional licenses and/or certifications as required by the position.

Sheriff's Office Employment Statement:

Any individual with a felony conviction, a domestic violence conviction or outstanding warrant is ineligible for consideration for employment by the Yellowstone County Sheriff's Office.

Job description available upon request.

TO APPLY:

Submit by 5:00 pm on October 27, 2017;

1. **County Application**
2. **Resume**
3. **Names, addresses and phone numbers of three (3) employment-related references**

To: Human Resources, Room 106, Yellowstone County Courthouse or to Montana Job Service, 2121 Rosebud Drive, Billings, MT. **Late or incomplete materials will not be considered.**

Download application at www.co.yellowstone.mt.gov

Applicants who require special accommodation due to disability should contact the Human Resources Office at 256-2705. **NOTE:** If this position becomes available within 90 days the same applicant pool may be considered.